



WHGNE NILS PROGRAM –Attachment F

(PLEASE NOTE: If this is a joint application your partner's documents must also be presented.)

CHECKLIST:

- Current Health Care Card
- Current statement of your income from Centrelink with deductions listed.
- Last two pay Slips from any casual or part-time work
- Most recent bank statements of ALL bank accounts** (This needs to be a full statement of account, not abbreviated versions , for last **90days**)
- (For GENERAL Loan Clients only)** Proof of residence in Hume region for last six months.
- (For DV Loan Clients only)** Name of agency and staff member of family violence service who have been supporting you and signed information release.
- Budget-Details of usual household expenses; food, presents, clothing etc, (the NILS worker can assist you with this).
- Rent agreement and statement of rental payments or mortgage statement for three months (if no rental agreement, then an official Statutory Declaration signed by a Justice of the Peace)
- Most recent gas account
- Most recent electricity account
- Most recent water account
- Most recent landline or mobile phone account
- Most recent credit card statement
- Statement of any outstanding loans, debts or rent-to-buy agreements e.g. car loans, Radio Rentals, Pay Day Loans.

QUOTES:

- Two quotes for item/s you wish to purchase and preferred quote marked as such. Quotes are required on business letterhead with the registered ABN of that business.

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